

**CANNICH HALL HIRE CHARGES**      **Changes to commence on 1<sup>st</sup> August 2014**

Area	Community Rates	Cleaning Charge <small>A charge will be made if not left as found</small>
<b>The Loft</b> <b>upstairs - 6.6m x 5.8m</b>	<b>£5 per hour</b>	Leave as found no charge
<b>Community Room</b> <b>3.8m x 6.6m</b>	<b>£6 per hour</b>	Leave as found no charge
<b>Sports Hall</b> <b>max 200 people - 19.3m x 11.9m</b>	<b>£9 per hour</b> (£7 per hour small groups min of 6 week booking)	Leave as found no charge
<b>The Kitchen</b> <b>5.4m x 5.3m</b>	<b>£6 per hour</b>	Leave as found no charge
<b>Hourly rate for exclusive use of Cannich Hall (up to 12 hours)</b>	<b>£20 per hour</b>	Leave as found no charge
<b>Full day exclusive use of Cannich Hall 8 am to 1 am (12- 17 hours)</b>	<b>£250 per day</b>	Leave as found no charge
<b>Assembly of stage</b>	<b>£30.00 set cost</b>	
<b>PA System</b>	<b>Use of equipment is free to community groups, to decorate the hall you will be charged at £10.00 per hour.</b>	
<b>Bunting</b>		
<b>Tables &amp; Chairs</b> <b>Coloured Lights</b>		
<b>Commercial Rates</b>		
<b>The Loft</b> <b>Community Room</b> <b>Sports Hall</b> <b>Kitchen</b>	<b>Community Rates plus 25%</b>	Cleaning Charge set for each Booking
<b>Kitchen only</b>	<b>£20.00 per hour</b>	Cleaning Charge set for each Booking
<b>Toilets only</b>	<b>£50.00 per day</b>	Cleaning included in price

**Information regarding booking Cannich Hall**

1. Setting up and clearing away time must be included in the hours booked, from the time of arrival of hirer to time of departure of hirer (normal allowance is: setting up 15min before and after an event)
2. We expect hirers to put away any equipment used, wash and put away cups and kitchen items, sweep sports hall floor and put rubbish in bins, check toilets and clean up after accidents.
3. We expect hirers to empty the Hall of their personal items and any decorations.
4. Cleaning charge of £10 per hour will be made for any additional cleaning when required.
5. Commercial rates will apply if there is no community benefit or charitable purpose connected to the booking.
6. Cannich Hall Entertainment Licence only allows music to be played live or recorded until 12 midnight any day of the week.